

# Larkspur Middle School

## Continuity of Learning Support

### **Teacher Virtual Office Hours:**

Teachers are expected to be available for communication and immediate feedback during the office hour times listed below. You may contact a teacher outside of these hours through email or Schoology. Teachers have been asked to respond to any messages outside of their office hours within 24 hours.

<b>Subject Area</b>	<b>Office Hours</b>
Electives/Gifted	9:00-10:00AM
English	10:00-11:00AM
Math	11:00-12:00PM
Science	1:00-2:00PM
Social Studies	2:00-3:00PM
Special Education (Case Managers)	3:00-4:00PM

Use this link [https://larkspurms.vbschools.com/our\\_school/our\\_staff](https://larkspurms.vbschools.com/our_school/our_staff) for email addresses of all Larkspur MS teachers and staff

### **Student Services:**

School Counselors are available to support our students with non-instructional needs between the hours of 9:30 AM and 4:00PM. You may contact any counselor during the times listed below through email or Schoology message if you have a concern or issue that needs immediate attention. Please use the chart below if you have specific concerns that need the attention of your student's school counselor and/or administrator:

	<b>All Grades AVID</b>	<b>Grade 6 Last Names A-Ri</b>	<b>Grade 7 Last Names A-Ri</b>	<b>Grade 8 Last Names A-Ri</b>	<b>All Grades Last Names Ro-Z</b>
<b>School Counselor</b>	Mrs. Christina Bergren	Mrs. Karla Galloway	Mr. Chris Novakoski	Ms. Angela Boyd	Mrs. Stephanie Filio
<b>Administrator</b>		Ms. Briana Jennings	Mr. Brian Loehn	Mr. Marcus Turner	Ms. Jaqueline Blair
<b>Office Hours</b>	9:00-10:00AM	9:00-10:00AM	10:00-11:00AM	1:00-2:00PM	2:00-3:00PM

### **Technology Support:**

Our Instructional Technology Specialists, Technology Support Technician, and Library Media Specialists are available to support technology and media questions/concerns.

<b>Specialist</b>	<b>Name</b>	<b>Email</b>
Instructional Technology	Scott Jordan	<a href="mailto:scott.jordan@vbschools.com">scott.jordan@vbschools.com</a>
Instructional Technology	Aniki Reid	<a href="mailto:aniki.reid@vbschools.com">aniki.reid@vbschools.com</a>
Technology Support	David Parrish	<a href="mailto:david.parrish@vbschools.com">david.parrish@vbschools.com</a>
Library Media	Lisa Castellano	<a href="mailto:lisa.castellano@vbschools.com">lisa.castellano@vbschools.com</a>
Library Media	Erika Heller	<a href="mailto:erika.heller@vbschools.com">erika.heller@vbschools.com</a>

As always please do not hesitate to contact me or my administrative team should you have any questions.

Respectfully,

Carey Manugo, Principal